

Introducing:

The Multilaw App

If you're a Multilaw member, this app is your pocket-sized window into everything that's going on. You can use it to stay informed on network activity through event reminders and updates, as well as remaining connected and engaged with network members through features like email referrals,

a direct messenger, in-app polls and votes, and the Communities section. Whether you're looking to collaborate within Practice Groups, Special Interest Groups or simply ask other members if they're attending an industry event, the app's functionalities make interactions quick and easy.

Powered by

mosaic appsTM
built for your convenience...

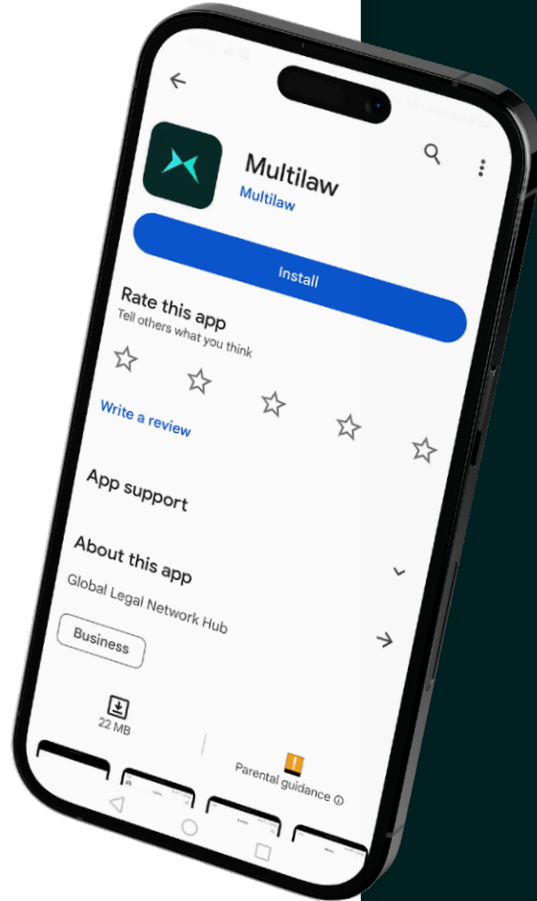


How to download

Downloading the app is easy. Just search 'Multilaw' in the [App Store](#) if you're an iPhone user, or [Play Store](#) on Android.



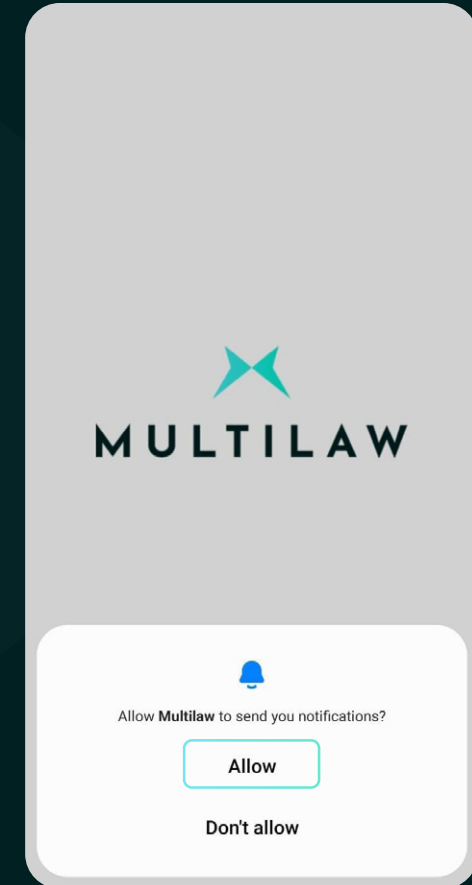
Or you can [scan](#) this QR code:



Allow push notifications

When you've downloaded the app, you'll be prompted to allow push notifications, which we strongly recommend. This will make sure you remain in the loop about upcoming network events - **including real-time updates to agendas, speaking slots and venue information** - and on top of your direct messages.

If you did not initially allow notifications upon download, but now wish to, you'll be able to turn them on by heading to your device settings for the app.



Click **'Allow'** to stay in the loop

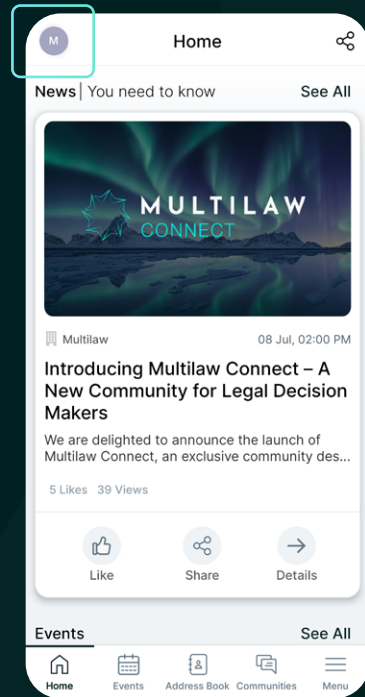


Log In

To access secure areas of the app - for example, community discussions and our resource library - you will first need to log in to your Multilaw account.

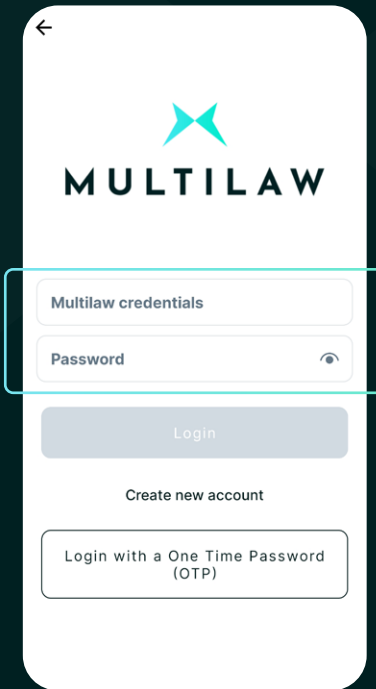
Here's how:

In the 'Home' section, tap on the **profile icon** in the top left hand corner



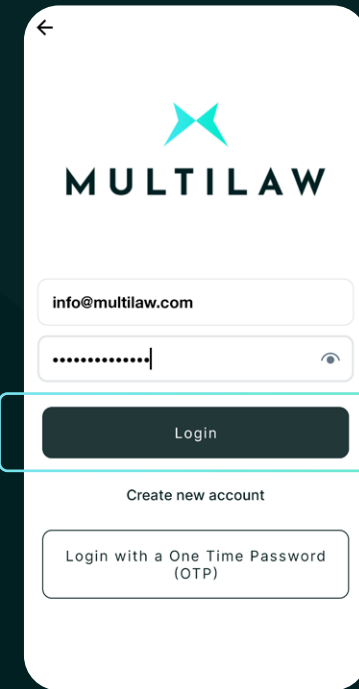
01

Enter your **registered email address** and **password** for your Multilaw account



02

Tap **Login**



03



Note:

If you can't remember your password, you can choose the 'one time password' option below the login screen and login via your registered email address.

Don't have a Multilaw account?

Please contact our Global Office at info@multilaw.com to request one.

Terms of use & Privacy policy

Please see [here](#) for our terms of use & privacy policy.



Home

Once you're into the app, you'll find yourself in the Home screen. This is an active feed of important Multilaw news, upcoming events and community updates. Scroll down to see what's going on.

You can interact with each post on the feed in a number of different ways, such as liking, sharing, commenting, adding to your calendar and more.

Across the bottom of the Home screen, you'll notice a navigation bar, featuring a number of different icons. Tapping on each of these icons will take you to each of the following sections...

Events

Information

Access event policies, add the event to your calendar, or share with colleagues via your preferred channels.

Connect

See the full list of attendees and get in direct contact easily.

Maps

Where applicable, we will mark all core locations of the event on the map to help you plan and get around.

Alerts

This will display any notifications or alerts sent from the Global Office regarding the event.

Companions

From here, see the itinerary where registered companions are welcome to join us (if applicable).

Sessions

Explore the day-by-day breakdown of the event agenda here. Tap on each session to add notes, or use the calendar icon to the right to add the session to your personal agenda list. You can find all selected sessions in your 'My Sessions' section at the top.

Speakers

Access Speaker profiles here, where you will also be able to add their session to your personal agenda list.

Selected Charity

If selected, here we will provide information about the charity that we have chosen to support at the event. You will have the opportunity to donate directly here.

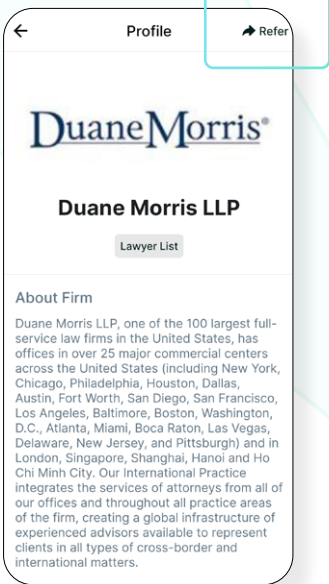
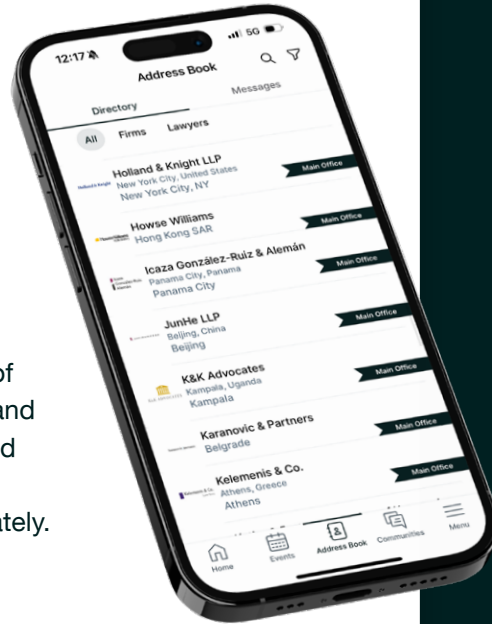




Address Book

A handy directory of every Multilaw firm, and every lawyer with a record on the Multilaw website, with a search system that lets you filter results by country, state, city and practice area.

Either search for a name directly via the magnifying glass or at the top of the screen, or fill in the details of your chosen lawyer or firm via the filter, tap 'Apply', and then scroll through a list of results. Once you've found your desired firm or lawyer, you'll find a biography, contact details and the ability to message them privately.



Sending an Enquiry

When looking at a firm, you'll also see a 'Refer' button in the top right. Clicking this will pre-populate an email for you to send an enquiry to to the selected firm's contact partners. It'll also add your own firm's contact partners to the email – meaning the relevant personnel in both firms stay in the loop when sending enquiries to other firms within the Multilaw network.

This functionality is only for sending initial referral enquiries, and is not associated with reporting referrals. For reporting referrals, please continue to use the Multilaw Referral Reporting System.



Communities

Scrolling through the Communities section will provide you with **all ongoing discussions happening within your network groups.**

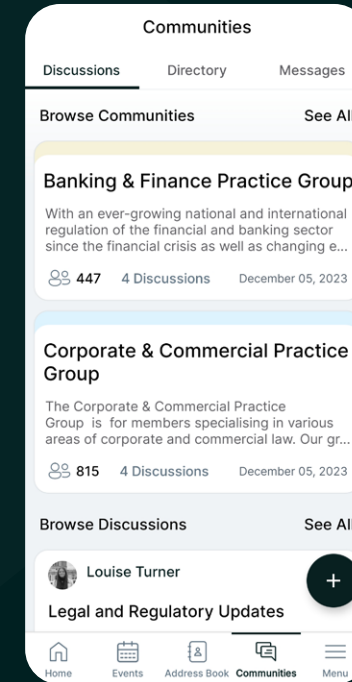
You'll have the opportunity to engage with or comment on these discussions, as well as further access to individuals within these groups, and the ability to contact them via private messaging. Tap on the Group you wish to explore and find all relevant information and participants listed under 'Details'. Tap across to '**Discussions**' along the top bar to reveal the latest group posts.

You'll only see Communities in the app that you're already a member of. To edit your group memberships, please head to your account page on the Multilaw website.

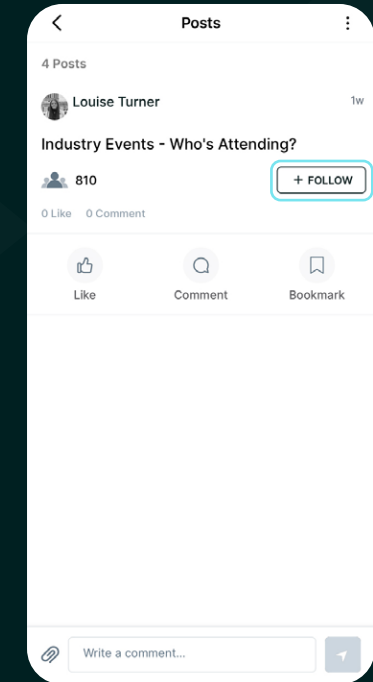
To receive notifications for new posts for a particular discussion topic, you'll need to click the **+FOLLOW** button on a post.

01

02



Explore and **contribute to discussions** and **message other members**



Use the **+FOLLOW** button to receive notifications





Menu

Within the menu, you'll find a drop-down list of app features, all of which can be accessed by tapping on a word or icon. The list comprises:

News

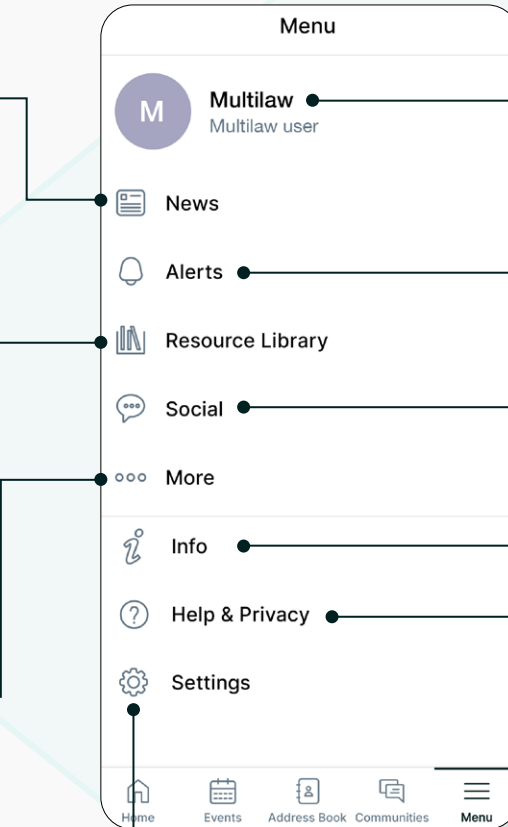
This will take you to a scrollable feed of the latest network updates. Use the 'search', 'sort by' or 'filter' function at the top to help target your search.

Resource Library

A useful hub of guides and documents, containing educational content from a variety of legal practice areas. Download or favourite key resources by tapping the icons on the right of each listed resource, or tap on 'Events' along the top bar to access documents and recordings attributed to key events.

More

This contains a number of further Multilaw resources, including The Multilaw Way, our guiding principles and ways of working, the Multilaw Executive Officers list, our ESG webpage, an overview of all of our Practices and Industries, information about the Multilaw Academy for mid to senior level lawyers, and more.



Your app profile

Here you can log out, or tap on the pencil icon to edit your Privacy options for the app, where you will be able to suppress your contact details or opt out of Connect – the app's messaging functionality.

Alerts

Head here to find all of your alerts or messages.

Social

Here are links to each of Multilaw's social media pages. If you don't already, please follow and be a part of our social community.

Info

Find information about Multilaw as an organisation.

Help & Privacy

Find the app's terms of use, privacy policy, in-app support and more.

Settings

Here you can adjust a number of app settings, including turning on your notifications and session reminders to ensure you stay in the know.

